

**LAND SURVEYORS SECTION MEETING
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS
MADISON, WI
MINUTES**

FRIDAY, FEBRUARY 21, 2003

PRESENT: Rick Van Goethem, Robert Hoskins, James Rusch

STAFF PRESENT: Mary Forseth, Wayne Austin, Grace Schwingel, Darwin Tichenor, Pamela Haack, Jack Temby, Greg Raube

CALL TO ORDER

Rick Van Goethem, Chair, called the meeting to order at 9:35 a.m. A quorum of 3 members was present.

AGENDA

Amendments to Agenda: Introduction of the Department's Deputy Secretary, Mary Schlaefer. Change the order of the agenda to discuss items 5, and 8 at the beginning of the meeting.

MOTION: Robert Hoskins moved, seconded by James Rusch, to approve the agenda as amended. Motion carried unanimously.

DEPUTY SECRETARY MARY SCHLAEFER

Deputy Secretary Mary Schlaefer introduced herself and gave the Section a summary of her professional background. She indicated she will be working to have the Department acknowledged for the very important role it has in providing consumer and public protection. Deputy Secretary Schlaefer responded to Board members' concerns regarding the need for vacancies to be filled in this Section. Robert Hoskins recommended that Frank Thousand be considered for reappointment to the Board. James Rusch emphasized the importance of having board members attend the profession's national meetings of the NCEES.

APPROVAL OF MINUTES (NOVEMBER 13, 2002)

Amendments: Dale Zabel attended the 11/13/02 meeting and should have been listed as an attendee.

MOTION: Robert Hoskins moved, seconded by James Rusch, to approve the minutes of November 13, 2002, as amended. Motion carried unanimously.

ADMINISTRATIVE REPORT

Mary Forseth, Bureau Director

- **Section Roster**

Rick Van Goethem has a new business e-mail address: rick.vangoethem@nwtc.edu

- **2003 Section Meeting Dates**

The Section rescheduled its next screening and meeting date from Thursday, April 17, to Friday, April 18, 2003. All other meeting dates were approved as published.

- **Summary Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules and Press Releases**

Jack Temby and Greg Raube explained the case handling process, and reviewed the case status report with the section.

LEGISLATIVE ISSUES

Update, Joint Board Legislative Proposal, Continuing Education

Mary Forseth reported that the request for legislation on Continuing Education has been sent to the LRB for drafting.

Statutory/Rule Change to Eliminate Exam Review Option (Wis. Stats. 443.09(6))

Mary Forseth reported that the Legislative request to eliminate the exam review option has been sent to the LRB for drafting.

ADMINISTRATIVE RULES

Status Report on Temporary Permits Amendment of A-E 6.07, Pamela Haack

The Board reviewed A-E 6.07 (1) (2) and asked Pamela Haack to make one change, in three locations, clarifying the language used in the statute to read “. . . pending the applicant’s completion of the **Wisconsin jurisdictional section** of the principles and practices exam.”

Review Sanctions for Cheating, AE 6.05(10)

The Section discussed concerns regarding examinees that cheat or steal an exam. There are significant liability issues for the Department if an exam is stolen and the exam compromised. The Section discussed options available for exam administration, including contracting with-ELSES (Engineering & Land Surveying Examination Services), a wholly owned subsidiary of NCEES (National Council of Examiners of Engineers and Surveyors). The Board would like to revise its rules to allow the Board to impose significant consequences on anyone who cheats on an exam or

steals an exam. Legal Counsel, Wayne Austin, explained the Section's options regarding this type of liability issue.

MOTION: James Rusch moved, seconded by Robert Hoskins, to propose a rule change to give the Board the authority to suspend the right to sit for further examinations following an examination in which cheating occurs. Motion carried unanimously.

MOTION: Robert Hoskins moved, seconded by Rick Van Goethem, to notify the Department Secretary to determine if the Department has sufficient bond to cover liability costs for the loss of examinations. Motion carried unanimously.

Mary Forseth will present this request to the Rules Committee and will prepare a scope statement if necessary. This issue will be added to the April Joint Board meeting.

SECTION MEMBER ACTIVITY

Mary Forseth reported that no out-of-state travel will be approved for staff and board members. Board members may travel only if the conference sponsors reimburse the state for the registration fee, airline, ground travel, hotel charges, and daily expenses.

NCEES Central Zone Conference in WI in 2006, Jim Rusch

Jim Rusch reported that in 2006, Wisconsin has been asked to host the NCEES Central Zone Conference. If Wisconsin chooses to host the conference in 2006, it has the option of hosting it with another zone, which eliminates some travel expenses for national officers if they are able to attend two zone meetings at one time. The North East section and Wisconsin will be meeting together. It was noted that National Council schedules location, rooms, and food and pays the expenses. Mary Forseth will speak with the Department Secretary about having Wisconsin host the Central Zone Conference.

Report on NCEES Board Presidents Assembly, Mary Forseth/Jim Rusch

James Rusch reported on a variety of exam security issues that were discussed at the conference he attended in Alaska and steps that have been taken to improve security at exam sites.

EXAMINATION ISSUES

Update on Rewriting of Jurisdictional Exam, Darwin Tichenor

Darwin Tichenor of the Exam Office reviewed the process of updating the jurisdictional exam. The Department has 147 questions in its bank of questions, including 15 new questions that may be used at a later date. There are 50 questions on the test. The next exam will be given April 10, 2003. Darwin Tichenor recommended that the Board analyze how each of the different questions fared on the exam to determine the quality of the questions. Darwin also explained the discrimination index.

The Board will conduct a review of the Wisconsin jurisdictional exam results at the Section's next meeting during closed session.

Increased Exam Fees for PE/PLS, Jim Rusch

Jim Rusch reported on the National Council that will be implementing increased exam fees. There was a discussion of the rationale for the exam fee that is charged. Darwin Tichenor will discuss with Barb Showers the issue of covering increased costs associated with the exam.

Increased Education Requirements for Exam Candidacy, and Model law/redefinition of surveying, Jim Rusch

Jim Rusch explained how the model law works and reported that the National Council is working on the model law for surveying.

MISCELLANEOUS CORRESPONDENCE/INFORMATION

Review Application Form #931 (AE 6.03), Jan Bobholz

Jan Bobholz reviewed with the Section revisions made to the application form. Jan Bobholz will revise the form to clarify the changes as discussed by the Section and have a new draft available for the next meeting.

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NEW BUSINESS

Online License Renewal, Jim Rusch

Mary Forseth explained that automation for online renewal is a very high priority for Secretary Donsia Strong Hill. Currently, the Department has begun putting license renewals for the higher volume professions on-line first.

CLOSED SESSION

MOTION: Robert Hoskins moved, seconded by James Rusch, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or discipline (s. 19.85(1)(b), Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Motion carried by roll call vote: Rick Van Goethem-yes, Robert Hoskins-yes, James Rusch-yes.

Open Session recessed at 12:15 p.m.

RECONVENE TO OPEN SESSION

MOTION: Robert Hoskins moved, seconded by James Rusch, to reconvene into Open Session at 1:00 p.m. Motion carried unanimously.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

PENDING APPLICATIONS

MOTION: Rick Van Goethem moved, seconded by Robert Hoskins, to approve the applications for registration as a land surveyor by written exam for: David T. Bosshard, Jeffrey T. Brock, Kyle R. Fischer, Adam Griffin, Kevin C. Lord, Jeremy J. Pipp, David H. Spanjar, Ryan J. Wilgreen, David A. Yurk. Motion carried unanimously.

REQUESTS FOR LICENSURE

GEORGE BORNEMANN

MOTION: Robert Hoskins moved, seconded by James Rusch, to request that George Bornemann provide the Section with additional information about his course work, course descriptions, and syllabus outline. Motion carried unanimously.

GIUSEPPE S. AMODEO

MOTION: Robert Hoskins moved, seconded by James Rusch, to request that Giuseppe S. Amodeo provide the Section with additional information: his transcript, his diploma from the University of Polermo, more information on the seminars on GPS. The Section will advise him that he falls under the 10-year rule because he doesn't have a degree. Motion carried unanimously.

SUCH OTHER ITEMS AS AUTHORIZED BY LAW

None

ADJOURNMENT

MOTION: Robert Hoskins moved, seconded by Jim Rusch, to adjourn the meeting at 3:00 p.m. Motion carried unanimously.

Next Meeting: Friday, April 18, 2003